

**Charleston Southern University
Graduate Council
Annual Report 2019-2020**

As noted in the *Faculty Handbook*, the following constitutes the description and roll of the CSU Graduate Council:

The *GRADUATE COUNCIL* five (5) year terms by the Vice President for Academic Affairs. The Graduate Council is chaired by the Assistant Vice President for Academic Affairs for Graduate Programs, Accreditation and Retention. The responsibilities of the Graduate Council include the following:

- a. determining policies of admission to Graduate Studies
- b. considering and approving graduate programs submitted to the Council through its curriculum sub-committee by the various departments/schools
- c. electing members of the Graduate Faculty upon recommendation by the various department chairs offering graduate instruction
- d. approving new courses (and deleting courses) for graduate credit, and
- e. acting upon any other concerns affecting graduate programs.

The Graduate Council constitutes the academic policy-making body of the Graduate Faculty, provided that its actions are consistent with the stated purposes and policies of the University set by the Trustees.

Membership of the Graduate Council (2019-2020):
Dr. Peter Jenkins, Biology
Dr. Joseph Lin, Computer Science
Dr. Gary Metts, Criminal Justice
Dr. Rob Doan, Eu

Actions Taken by the Graduate Council in the 2019-20 Academic Year

A) MEETINGS:

In response to the COVID 19 crisis, CSU mandated a work-from-home order in middle March, 2020; and so the March meeting was held via e-mail, with the following procedures:

- "1) Each signed curricular submission will be counted as a motion by the committee member affiliated with the submitting department.
- 2) The second in each case is made by [director] through distribution to the committee and deans (ex officio) via email.
- 3) We will have discussion (PLEASE REPLY-ALL TO THIS E-MAIL WITH ALL QUESTIONS, CONCERNS, CONSIDERATIONS).
- 4) [Chair will] call the vote. When voting, specific motion you are voting for: 2A, 2B, or the update to policy in # 3.
- 5) The Registrar will tally. At one above 50% of the membership, the motion passes. Deans are welcome to participate and are ex officio."

The April meeting was held by Zoom. In all the committee conducted five face to face meetings and two remote meetings via email and Zoom in AY 2019-20.

B) ADMINISTRATIVE, POLICY, PROCEDURE, AND PROTOCOL

April Meeting:

Due to the constraints of hiring faculty in professional/clinical fields with previous scholarly or teaching experience, the Council suggests the following amendment to the criterion for Associate Membership:

from the Faculty Handbook; emendations in red.

ASSOCIATE MEMBERSHIP

To be eligible for associate membership in the graduate faculty, a faculty member must meet the following criteria:

1. Completed at least two years of graduate work in the major field or its evident equivalent in scholarly maturity and productivity
2. Have at least two years of college teaching experience or hold the terminal degree in lieu thereof
3. Be elected by the Graduate Council upon the recommendation of
 - a. the Department Chair
 - b. the Director of Graduate Studies in the appropriate area
 - c. the appropriate Academic Dean, and
 - d. the Vice President for Academic Affairs.
4. Be reappointed at three-year intervals, with reappointment requiring evidence of scholarly productivity9 (uc)5b2lyw0689

The following faculty were approved or renewed at

- x ATPP 520, 530, 540, 550, 560, 570, 580, 590, 600, 610, 620, 625, 630, 640, 650, 670, 680, 690, and 691: "After reviewing the assessment plan for the Master of Athletic Training we need to change the course sequence of the curriculum. Originally the prerequisites of the ATPP courses were solely based on the course sequencing and not the course content so we would like to remove the course prerequisites and replace it with "Admitted in the Athletic Training Program"
- x ATPP 500: Principles of Athletic Training I. Change title to Principles of Athletic Training and Emergency Care; increase from 2 credit hours to 3 credit hours. Revise description. "Due to the new CAATE Standards for Accreditation of Professional Athletic Training Programs the M. AT program needs to make same changes in the curriculum and curriculum sequence in order to comply with these new standards."
- x ATPP 510: Concepts of Protective Devices in Athletic Training. Revise title to "Fundamental Skills in Athletic Training." Increase from 2 credit hours to 3 credit hours. Revise description. "Due to the new CAATE Standards for Accreditation of Professional Athletic Training Programs the M. AT program needs to make same changes in the curriculum and curriculum sequence in order to comply with these new standards."
- x ATPP 520: Principles of Athletic Training II. Revise title to Prevention Strategies in Athletic Training. Decrease from 3 to 2 credit hours and revise description. "Due to the new CAATE Standards for Accreditation of Professional Athletic Training Programs the M. AT program needs to make same changes in the curriculum and curriculum sequence in order to comply with these new standards."

BIOLOGY:

- x BIOL 506: Biology of Neoplasia. Revise title to "Cancer Biology"; revise and condense course description to make it better reflect the course content and focus.

BUSINESS:

- x BUSI 541. Talent Acquisition. Change numeration to BUSI 672 and remove cross listing with MGMT 441 to enable proper sequencing in the MBA program.
- x BUSI 542. Employee Training and Development. Change numeration to BUSI 673 and remove cross listing

- x BIOL 507: Biochemical Processes in Living Systems (4). Prerequisite: undergraduate organic chemistry or introductory organic chemistry and a BS in Biology or its equivalent. An analysis of the macromolecule

Orientation (0 credit)

- x BUSI 600
- x MBA Core (9 courses; 27 hours)
- x BUSI 610: Managing with Excellence and Integrity
- x BU51 649: Advanced Economics and Business Analytics
- x BU51 623: Business Ethics from a Christian Worldview
- x BUSI 625: Advanced Managerial Accounting *
- x BUSI 635: Financial Management Practices *
- x BUSI 648: Strategic Marketing
- x BUSI 641: International Business and Trade
- x BUSI 620: Contemporary Business Law and the Legal Environment
- x Designated Elective**

Capstone (1 course; 3 hours)

- x BUSI 650: Strategic Planning and Analysis (last semester)

Exit Assessment (0 credit)

- x BUSI 699

Designated Elective Courses (1 course; 3 hours):

- x BUSI 607: Principles of Leadership
- x BUSI 609: Servant Leadership
- x BUSI 619: Power and Influence
- x BUSI 624: Leadership Development
- x BUS1634: Organizational Change and Transformation
- x BUS1643: Coaching and Mentoring
- x BUSI65 1: Special Topics
- x BU51669: Graduate Internship

II: Revise Program: MBA Emphasis in Health Care Management:

Leveling Courses (If needed, 3 or 6 hours, does not count toward degree)

- x BUSI 512: Fundamentals of Accounting and Finance
- x BUSI 513: Fundamentals of Economics and Statistics

Orientation (0 credit)

- x BUSI 600

Core (6 courses; 18 hours)

- x BUSI 610: Leadership in Organizations
- x BUSI 620: Contemporary Business Law and the Legal Environment
- x BUSI 623: Business Ethics from a Christian Worldview
- x BUSI 625: Advanced Managerial Accounting*
- x BUSI 635: Financial Management Practices*
- x BUSI 648: Strategic Marketing

Emphasis Electives (Select 3 courses; 9 hours)

- x HCMT 620: Leadership and Management in Healthcare Organizations
- x HCMT 621: Navigating the Healthcare System
- x HCMT 623: Improving Healthcare Quality and Equity
- x HCMT 624: Health Policy and Law
- x HCMT 625: Healthcare Project Management
- x HCMT 662: Information Management in Healthcare

Capstone (1 course; 3 hours)

- x BUSI 650: Strategic Planning and Analysis (last semester)

Exit Assessment (0 credit)

- x BUSI 699

III: Revise MBA Emphasis in Supply Management:

Revise Curriculum and reduce hours from 33 credit hours to 30.

Leveling Courses (If needed, 3 or 6 hours, does not count toward degree)

- x BUSI512: Fundamentals of Accounting and Finance
- x BUSI513: Fundamentals of Economics and Statistics

Orientation (0 credit)

- x BUSI600

MBA Core (6 courses; 18 hours)

- x BUSI610: Managing with Excellence and Integrity
- x BUSI620: Contemporary Business Law and the Legal Environment
- x BUSI623: Business Ethics from a Christian Worldview
- x BUSI625: Advanced Managerial Accounting*
- x BUSI635: Financial Management Practices*

x BUSI640: Business Statistics and IT

Emphasis Electives (Select 3 courses; 9 hours)

- x MSOM 632: Product and Service Delivery Management
- x

x Designated Elective*

Capstone (1 course; 3 hours)

x BUSI 678: SHRM Certification Preparation

Exit Assessment (0 credit)

x BUSI 699

Designated Elective Courses (1 course; 3 hours):

x BUSI 624: Leadership Development

x BUSI 634: Organizational Change and Transformation

x BUSI 643: Coaching and Mentoring

x BUSI 651: Special Topics

x BUSI 669: Graduate Internship

* BUSI 611 Advanced Human Resource Management is a required prerequisite.

VI: Delete Program MBA Emphasis in Accounting.

3 students remaining in program; all students will be "taught out" or allowed substitutions.